**ON-AIR MESSAGE HANDLING DRILL FORMAT**

February 2021

This is the general format for the current round of voice drills. The Exercise Coordinator (EC) acts as primary Net Control Station (NCS).

1. EC announces exercise and opens Net. Describe Drill (this list, message format and content, additional details).
2. Call roll, including participant locations (for assigning subnet frequencies).
3. Review message and content.
4. Break for EC to arrange subnets. Each subnet will need an NCS and 3-5 stations.
5. Resume Net. Review message format and content. Announce subnet frequencies and assignments. Break into subnets.
6. EC monitors subnets as NCS call each participant and copy message traffic.
7. Resume Far West Net. Subnet NCS read the messages they copied. Originating stations verify 100% word-for-word copy.
8. Hot wash and drill feedback.
9. Close exercise.